



March 13, 2020

Subject: COVID-19 Update

To All Our Valued Customers and Suppliers:

As you are aware, the situation with the Coronavirus (COVID-19) is an important global health issue. Following the guidance of the CDC, Love Envelopes has elected to close its plant sites to visitors until further notice.

Our employee's health and safety are of the utmost importance to us as we strive to provide for the needs of our clients. We are implementing additional health and safety precautions inside our company to maintain the cleanliness of our shared work spaces, including increasing our sanitation efforts in all high-traffic areas.

In addition we want to inform all customers and suppliers that we have equipment and resource redundancy across our entire corporation and are prepared to work through these challenging circumstances without schedule disruptions while keeping our employees safe.

We will continue to make informed decisions following best practices implemented by health, public safety, and educational institutions and will provide timely updates as needed.

Your partnership and cooperation are greatly appreciated.

Sincerely,

Ron Wilson

Ron Wilson
President